AI-Calendar

User Manual



Cautions

Precautions and Maintenance

- For indoor use only.
- To avoid risk of fire or electric shock, do not expose the unit to moisture or condensation.
- To avoid overheating, do not block the ventilation holes on the back of the AI-Calendar.
- Keep the AI-Calendar out of direct sunlight.
- Do not dismantle the AI-Calendar. There is a risk of electric shock and there are no user-serviceable parts inside. Dismantling the AI-Calendar will void your warranty.

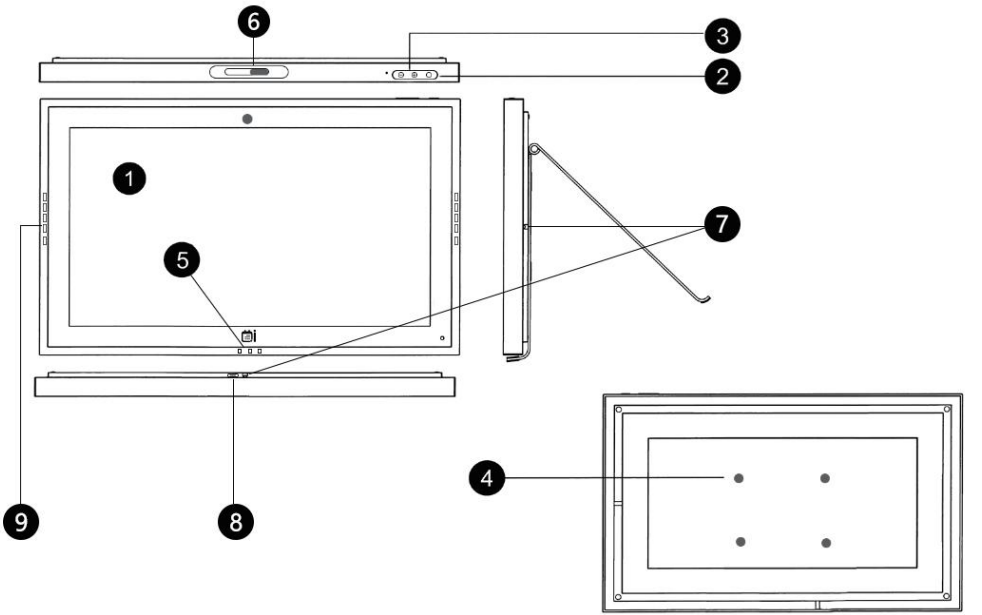
Cleaning the LCD Screen

- Treat the screen carefully. Because the screen of the AI-Calendar is made of glass and it would be broken or scratched easily.
- If fingerprints or dust accumulate on the LCD screen, we recommend using a soft non-abrasive cloth such as a camera lens cloth to clean the LCD screen.
  Moisten the cleaning cloth with the cleaning solution and apply the cloth to the screen.

12.3"/ 15.6”/ 23.8” AI-Calendar For Family Schedules Overview

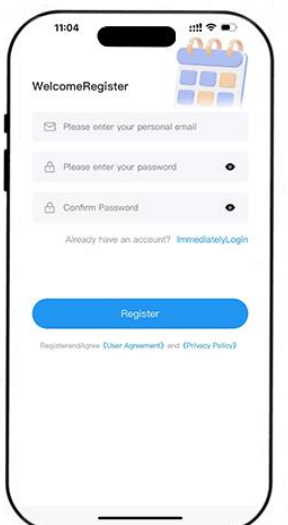
1. AI-Calendar
2. Power On/Off Button
3. Volume Up/Down Button
4. Bracket
5. AI-Speech Recognition
6. Camera On/Off Button
7. DC IN
8. Type-C
9. Speakers

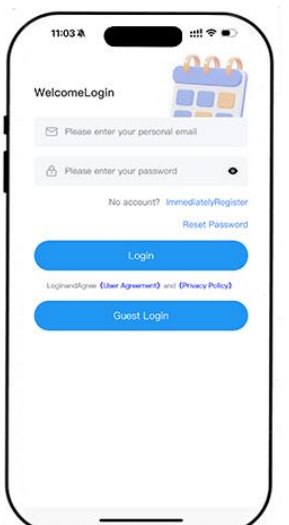
15.6”/ 23.8” AI-Calendar For Family Schedules Overview



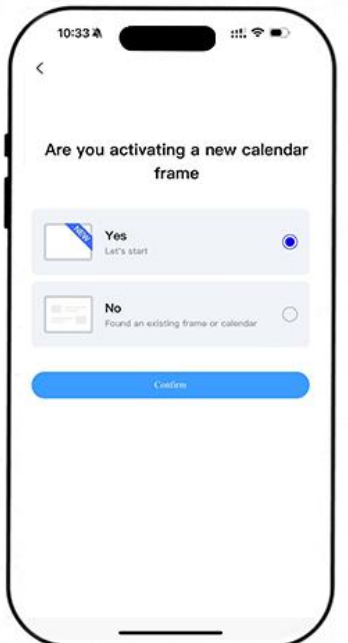
Getting Started

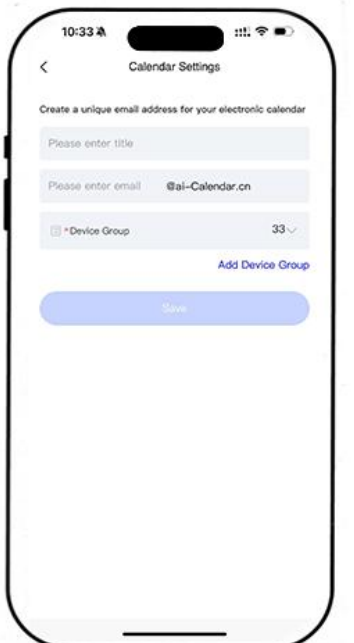
First download the phone App, Register and Create Account to get the **6-digit Activation Code**.
Please use the latest free App to use the potential features of your AI-Calendar.
Download the App on Google Play or APP Store and start to use it.





Getting Started

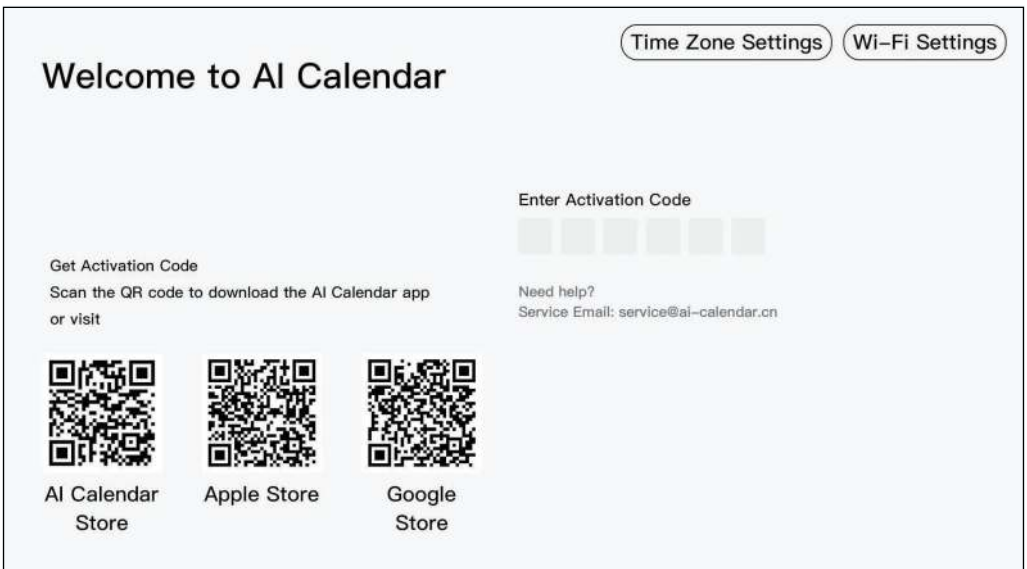




Getting Started

Initial Setup on Device

Turn on your AI-Calendar, select (your preferred) language, connect to wifi, choose the time zone and city, then enter the **6-digit Activation Code** (from your phone APP) to get started.



Getting Started

Sync a New Calendar (Sync can only be done through the phone App)

1. Phone App -- Device -- Sync, Sync online calendar.
2. Select"Add" to Sync a New Calendar.
3. Sync the calendar you need.
4. Please keep your **Calendar's / Phone's / Device's Time Zones the Same**.

Google Calendar /Outlook Calendar (Two-Way Sync or One-Way Sync).

① Choose two-ways sync or one-way sync as you need.

② Enter your Google Calendar email address and press Sync a new calendar.

③ Choose the account you want to sync.

④ Wait for your calendars' downloading.

⑤ Choose the calendars you want to sync and press Sync Calendar.

⑥ Tap “See Events" to complete process.

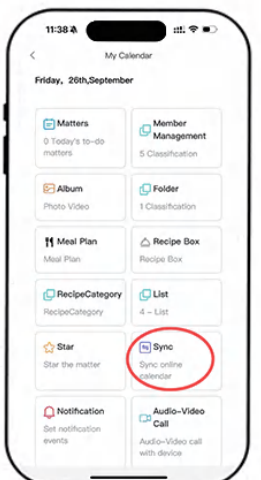
iCloud Calendar / Cozi Calendar / Yahoo! Calendar (One-Way Sync with Operation Tutorial).

Synchronous Activation Steps

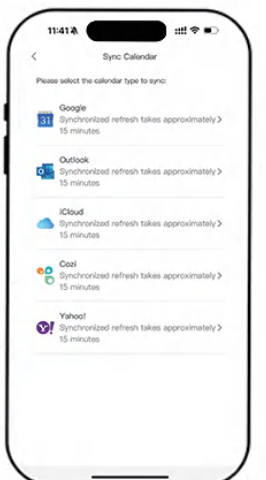
① Phone APP > Calendar Device > Sync > Sync Calendar

② Sync Calendars - Select the calendar types you wish to sync.

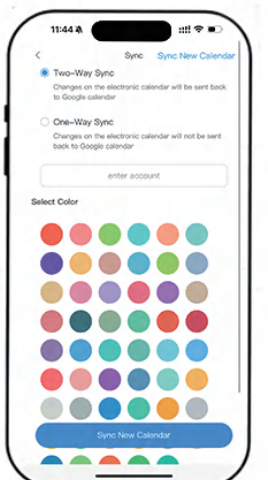
③ Choose two-ways sync or one-way sync as you need, Add the account you want to sync.



①



②



③

Synchronous Activation Steps

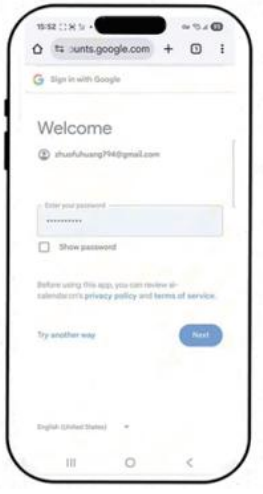
④ Sign in your Google account

⑤ Enter your Google password

⑥ Enter the 6-digit verification code



④



⑤

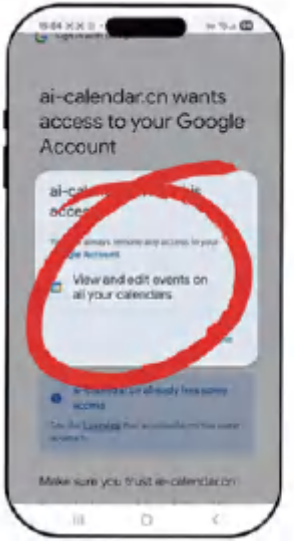


⑥

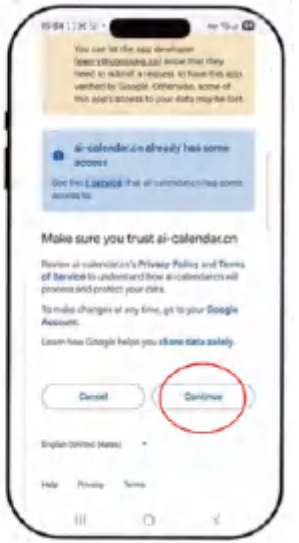
Synchronous Activation Steps

⑦ Click“ai-calendar.cn is requesting access to your Google account.”

⑧ Click “Continue.“



⑦



⑧

Synchronous Activation Steps

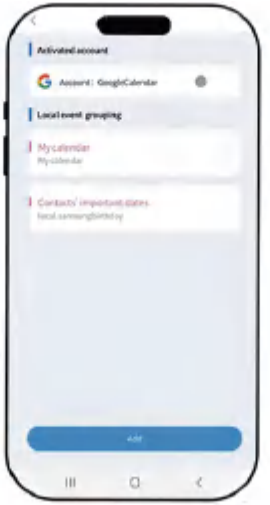
⑨ Sign in with your Google account

⑩ Select an activated account

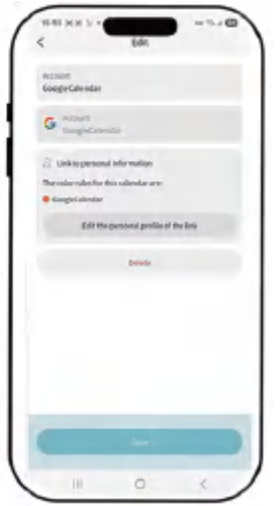
⑪ Edit your personal information



⑨



⑩



⑪

Operation Instruction

1.Create Matters

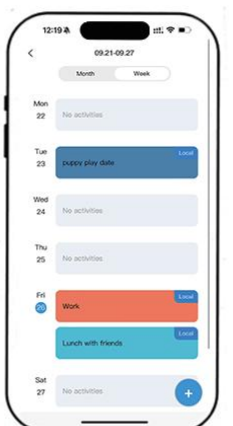
Create/Add Members first then add matters. You can view your events in different view types on the phone app or device to suit your needs.

2.Matters-APP

You can view your events in a Month or Week view. Tap into an event to view details.
Tap to view events today, depending on the view you're on.



Month View



Week View

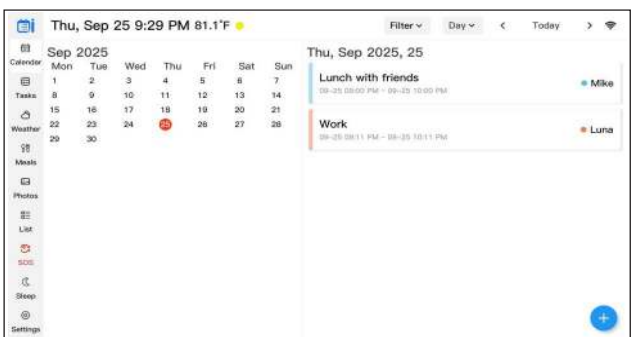


Event Details

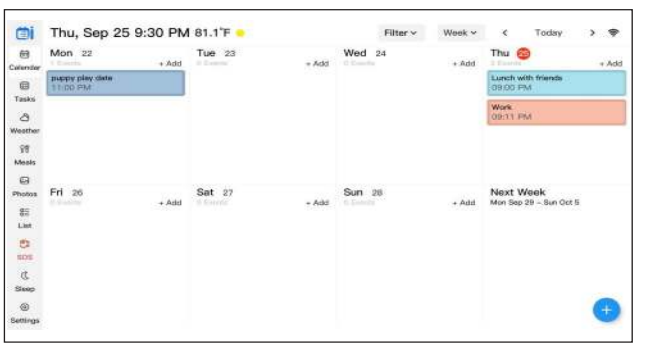
Operation Instruction

Viewing Calendar-Device

You can view your events in a Day, a Week, a Month, or Schedule view.
Tap on an event to view details. You can pinch and zoom to show more or fewer hours in the day.



Day View

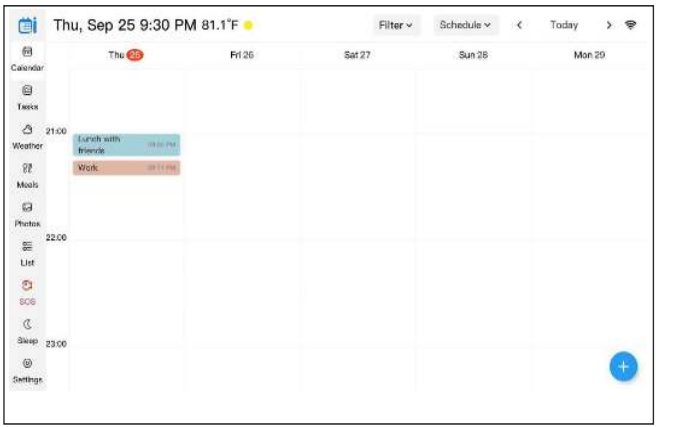


Week View

Operation Instruction



Month View



Schedule View

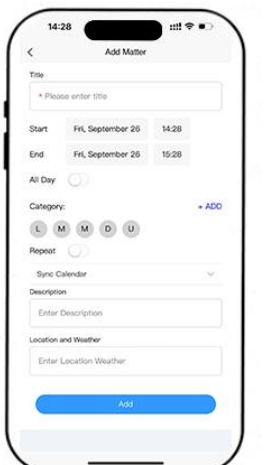
Operation Instruction

Creating Matters

You can create events on your AI-Calendar from both the mobile app and the device. Events created on the device will sync to the AI-Calendar app and vice-versa. If you have synced a Google Calendar with two-way-sync, the changes you made with AI-Calendar will reflect back too.

1. Press the ⊕ in the bottom right. In Month View, you can press and hold on a date to quickly add an event on that date (not shown).
2. Choose Event.
3. Enter your details and press Save.



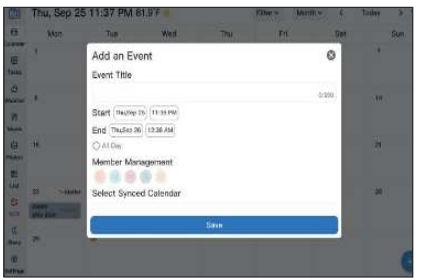


Operation Instruction

1. Press the ⊕ in the bottom right corner and choose Event.

2. Enter your event details and press Save.





Recurring Events

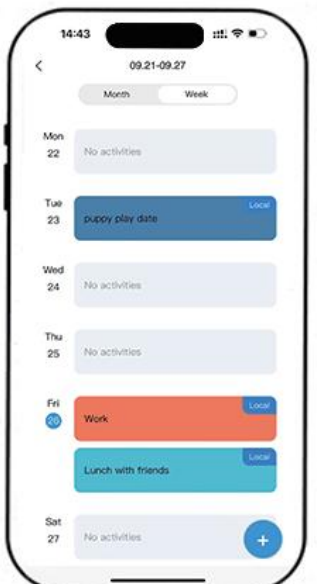
You can create events that occur on a recurring basis. Events can recur in the following ways:

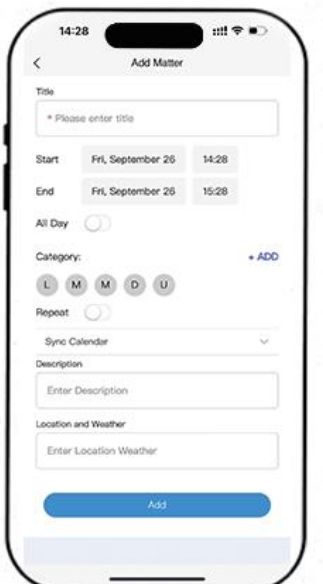
- Daily
- On certain days of the week (e.g., Tues, Thurs)
- Weekly
- Every X weeks
- Annually

Events can also repeat until a specified end date.

Operation Instruction

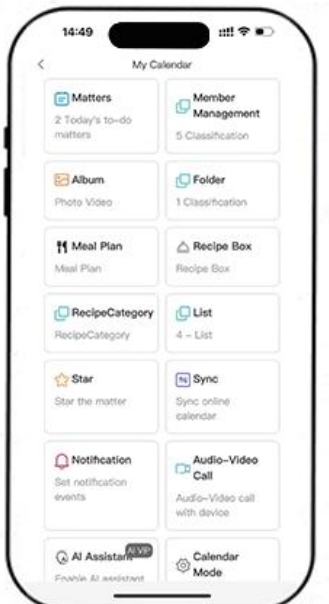
1. Open an Event's details and press Edit.
2. Edit your event details and press Save.





Operation Instruction

Once created, you can set notifications in "My Calendar - Notice - Open Push Notifications".

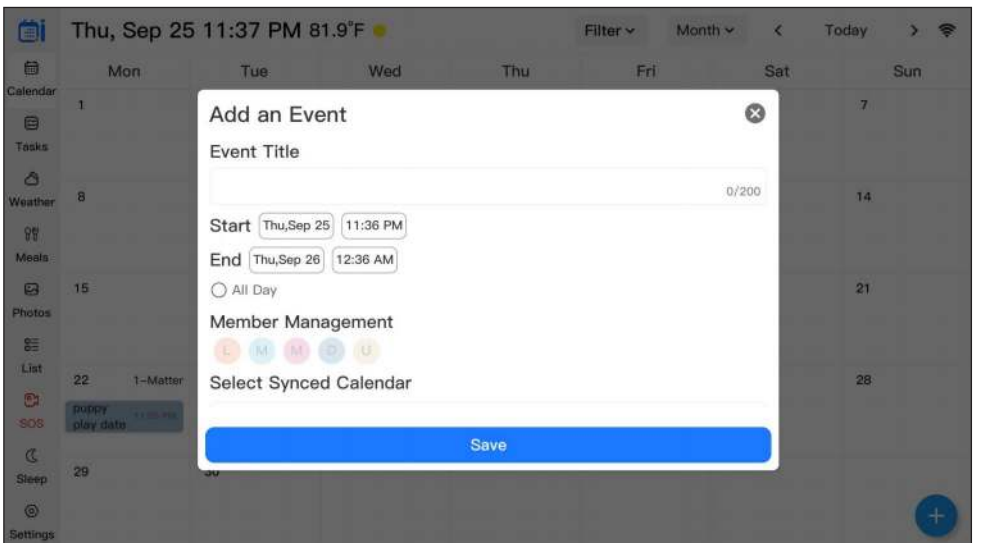




Operation Instruction

Edit Event

1. Tap an event to view details and press Edit Event.
2. Enter your new event details and press Save.



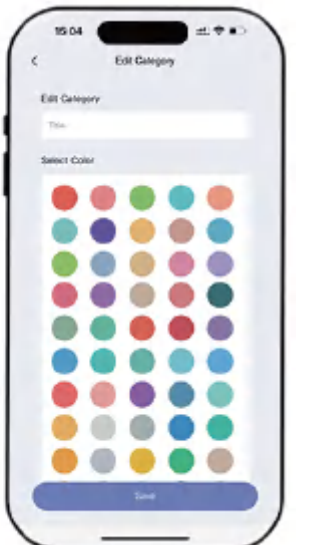
Operation Instruction

Chore Chart

Chores are an effective way to keep track of tasks for the entire household. Different types of chores can be created to organize the various tasks that need to be completed.

1. Press 'Member Management'
2. Tap ⊕ to create a new category
3. Select a category to assign chores

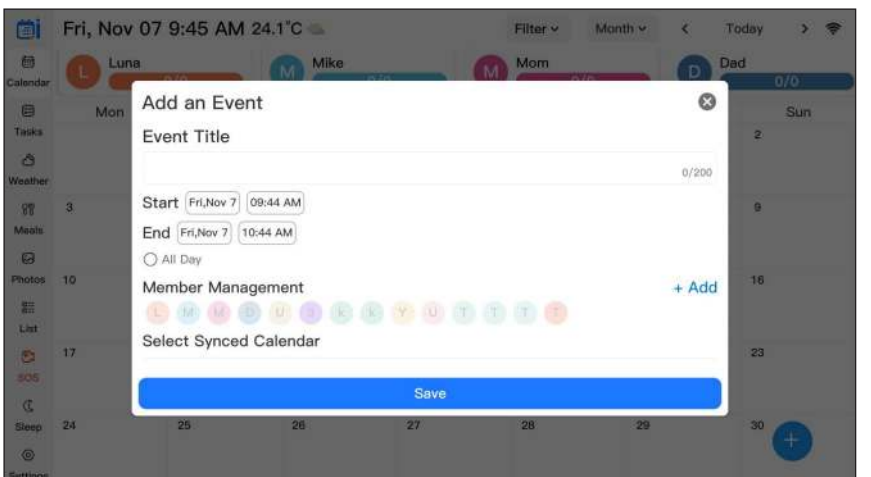




Operation Instruction

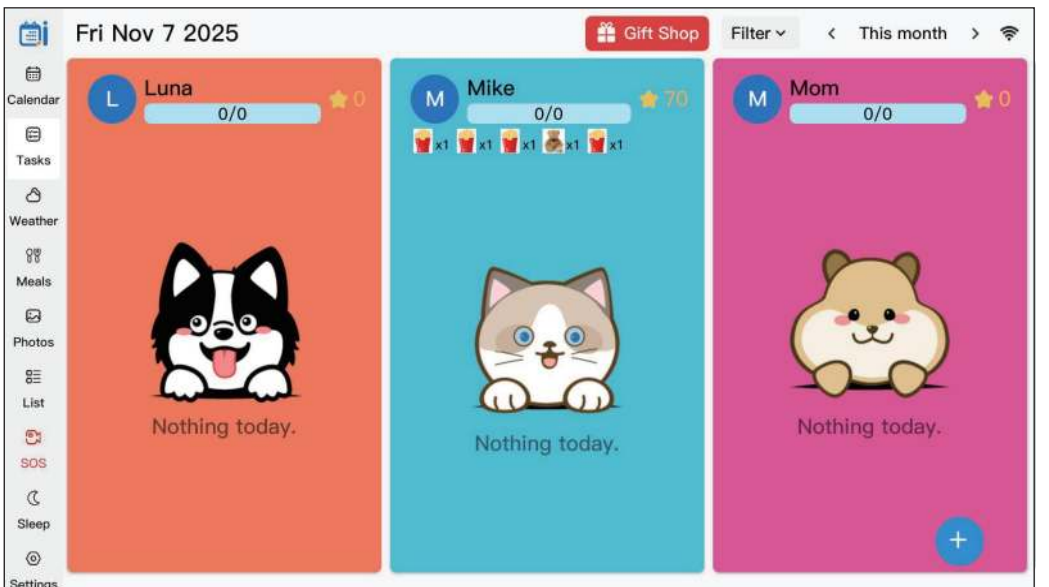
Chore Chart

1. Press the ⊕ in the bottom right of the Chores screen to add a new chore.
2. Name the chore and assign it to as many family members as you'd like. This will create a separate chore for each member. If you'd like the chore to repeat daily, weekly, or monthly, toggle on 'Repeats'.



Operation Instruction

3. Press 'Save' to create your Tasks.



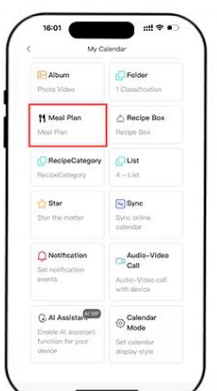
Operation Instruction

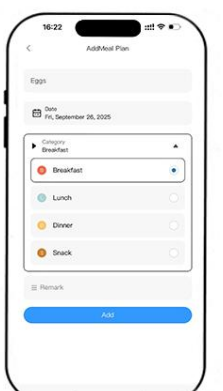
Meal plan-APP

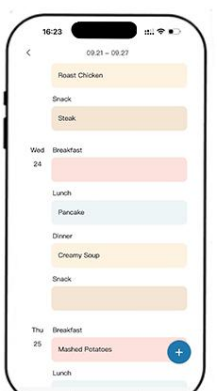
Plan dinners for the entire week or month using the Meal Plan feature, which is included with your AI-Calendar.

Tap 'Meal, then press the + ⓘthe bottom right corner of the home screen or meal screen, and select 'Breakfast' 'Lunch' 'Dinner' 'Snack ' Plan

1. Enter the dinner name, date, and details, then press 'Save.'
2. The dinner has now been added! You can view it in the list of events.







Operation Instruction

Meal Plan-Device

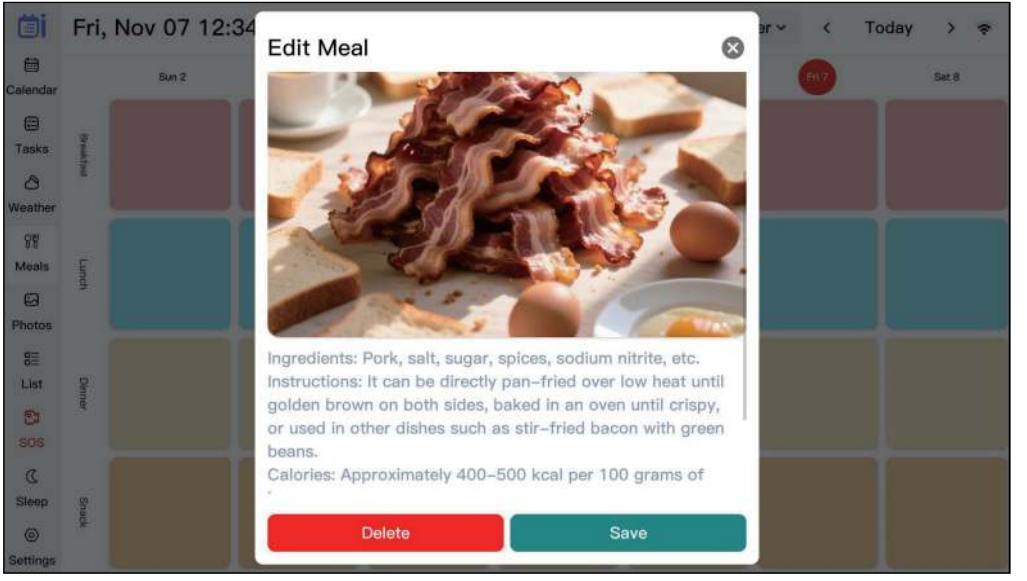
Click on the dates corresponding to 'Breakfast', 'Lunch', 'Dinner' and 'Snack ' to add the "Meal Plan".



Operation Instruction

Meal Plan-Device

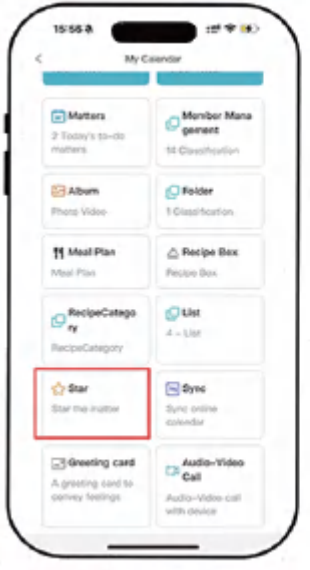
Click on the corresponding recipe to view the cooking method, nutritional information, and images.
Short click to check; long click to edit; Customized edit meals via "phone App--Recipe Box" .



Operation Instruction

Star - APP

You can earn stars by completing tasks to exchange for gifts.

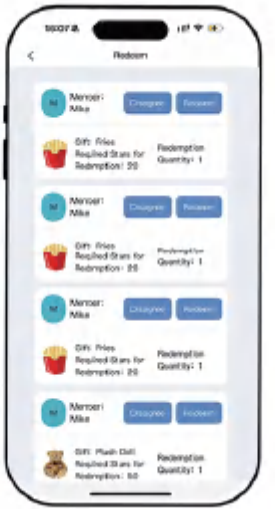


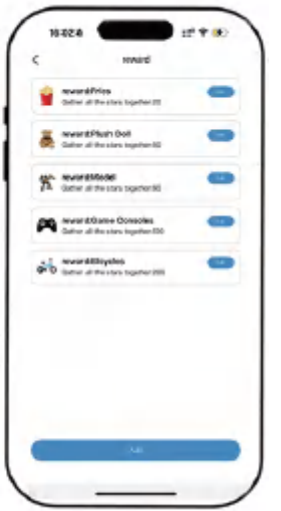


Operation Instruction

1. View Items (You can give the corresponding event +/- Stars)
2. View Redemptions
3. View Rewards





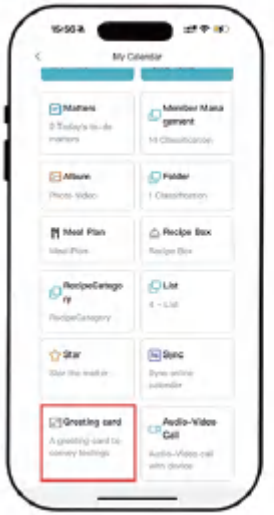


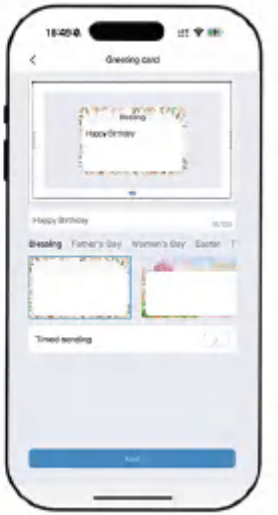
Operation Instruction

Greeting card -APP

You can edit text in the mobile app and send it to electronic calendar devices.

Can choose a scheduled send time for automated delivery.



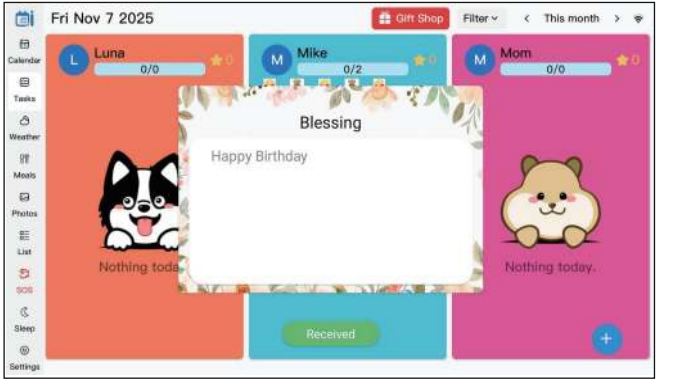


Operation Instruction

Greeting card-Device

Electronic calendar devices will automatically pop up greeting cards.





Operation Instruction

Photo & Video

The photo album supports uploading pictures and videos, and allows multiple people to share.

Photo & Video-App

You can upload your pictures or videos using the app's photo gallery function.

1. Press the "Add" icon to share pictures or videos with others who use the device.

2. Click the "Add Image" icon to upload an image or video.

3. Click on the uploaded pictures or videos to add titles and comments.





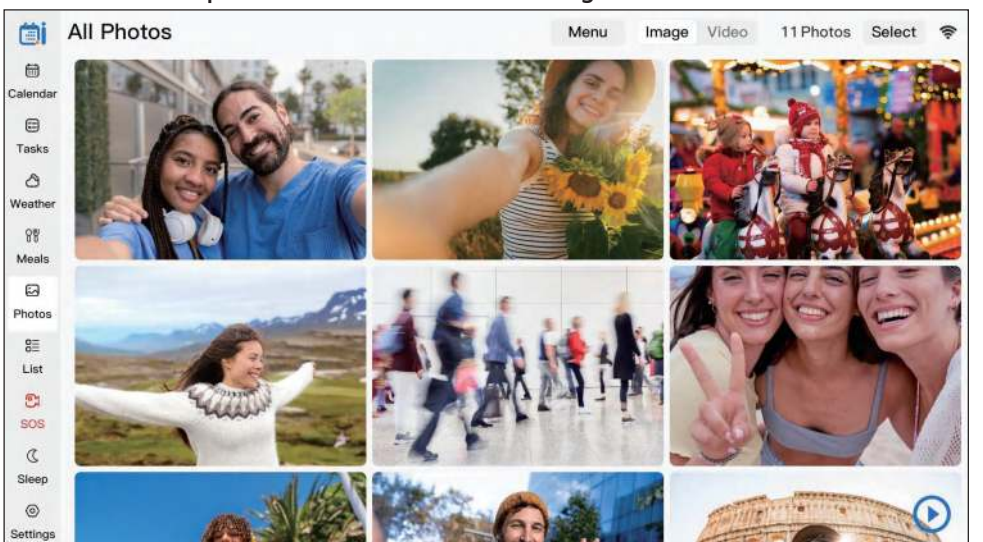
Operation Instruction

Photo & Video-Device

1. Photo albums can display the pictures or videos uploaded from your phones.

2. Clicking the button at the lower right corner can automatically play the photo.

3. Click "Select" and choose the photos or videos, and click the right below "-" to delete them directly.



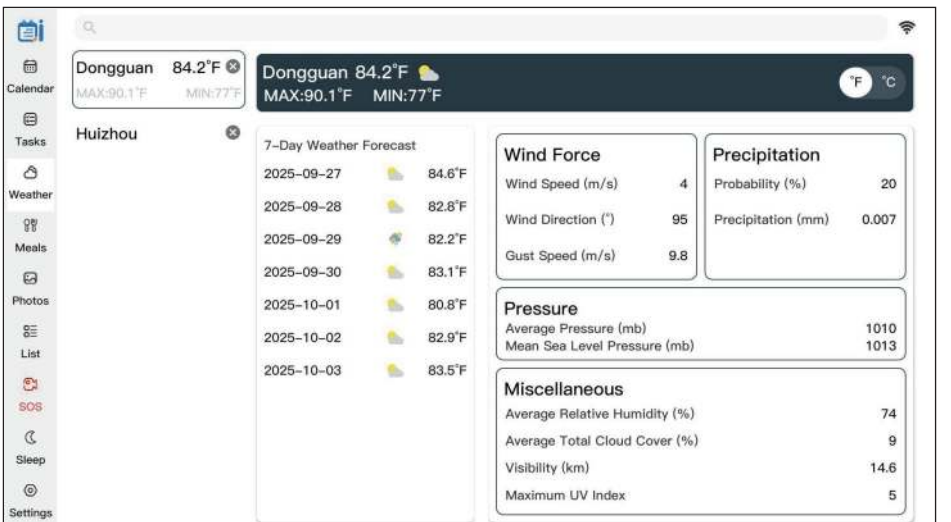
Operation Instruction

Weather

1. Click the weather icon on the left side of the homepage, search and add the City you need.

2. Click the °C °F icon to display the air temperature at "°F" or "°C".

3. Display the weather forecast for the current day and the next 7 days.



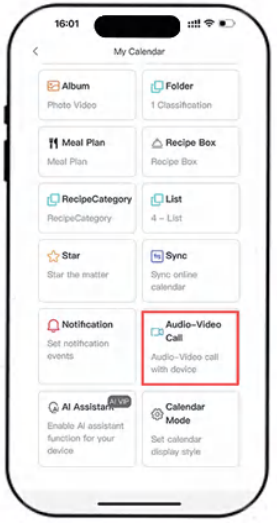
Operation Instruction

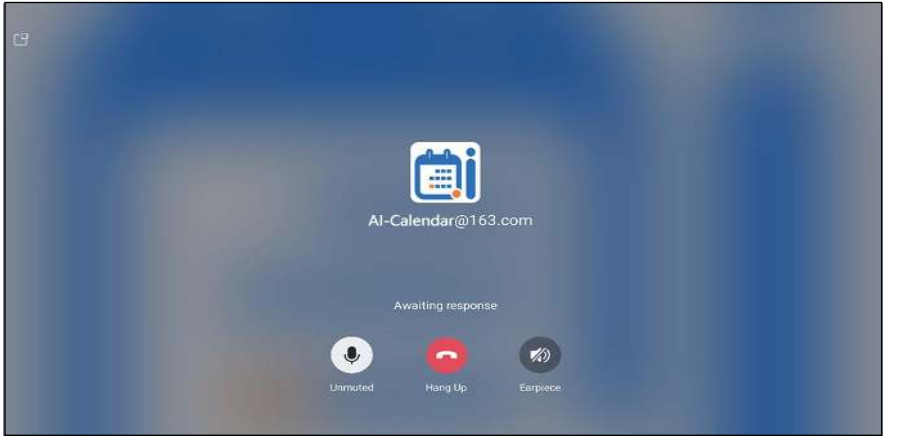
SOS

Equipped with a front-facing HD camera

Supports emergency video calls via a connected smart phone

Note: Device only could call the main account; All phone accounts could call the device





Operation Instruction

Sleep Mode

Sleep Mode automatically turns off your device between the scheduled hours.
Tap the screen anytime to wake Al-Calendar.
(Sleep Mode can only be configured from the device.)

Scheduled Sleep and Instant Sleep

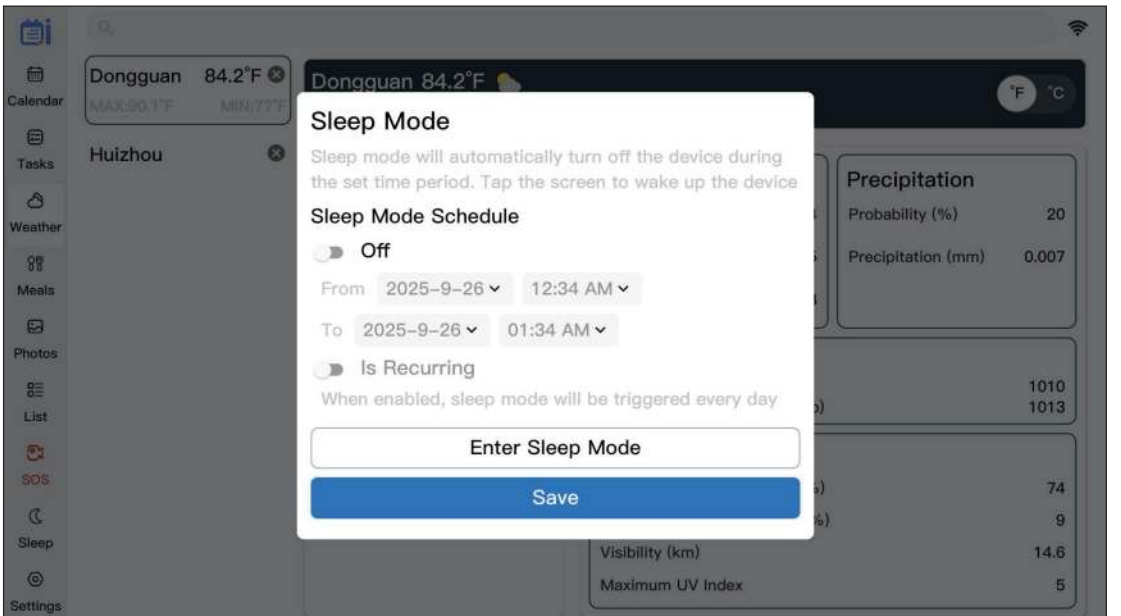
1. Tap the moon icon located at the bottom of the sidebar.

2. Toggle on "Sleep Mode Schedule" and select the time for your Calendar to go to sleep and wake up. Press "Save" to confirm. When your Calendar is in Sleep Mode, you can press the power button at any time to wake it up.

3. Tap "Enter Sleep Mode Now" to turn off the display. Press the power button again to wake up your AI-Calendar.

Operation Instruction

Sleep Mode

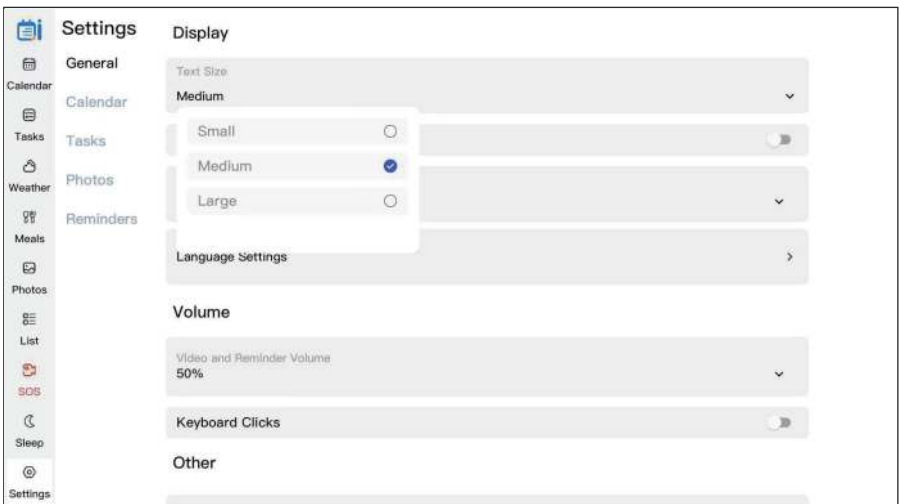


Operation Instruction

Settings

Settings- > General - >WIFI & Time Zone

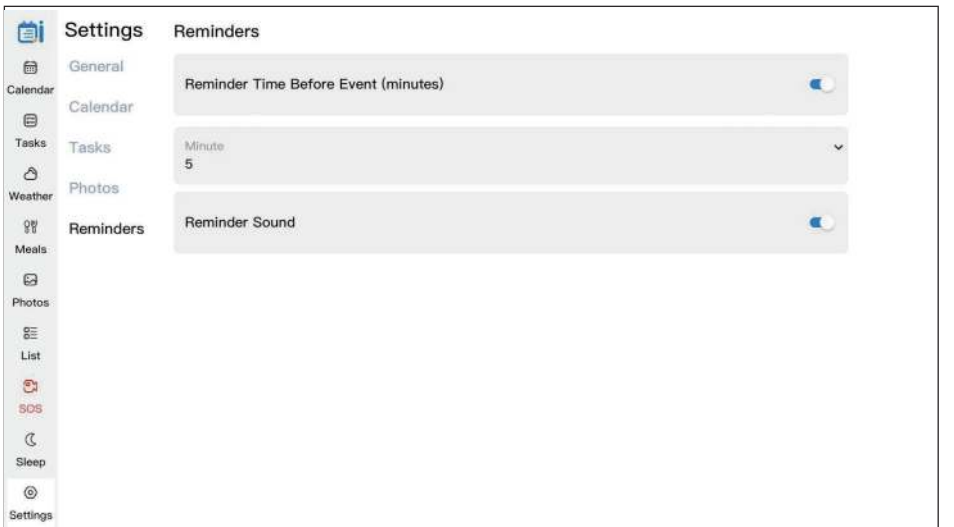
1. Choose from Small, Medium, or Large font sizes in "Settings.
2. Tap the "Reset Device" icon to clear all data on the device.



Operation Instruction

Settings

Settings - >Reminder
You can enable reminders on your AI-Calendar to alert you about upcoming events.



install

Stand

1. Remove the bracket and then open it.





2. Place the device face down on a flat desktop (as shown in the figure below).



3. Align the bracket with the screw holes on the back of the device and lay it flat, then use it.





install

Wall Mounted

1.Use the provided hooks and matching screws (A) to secure the stand to the wall, ensuring the U-shaped side faces outward.



2. Align the U-shaped section with the groove on the back of the device. Hang the device by hooking it onto the top, allowing it to be mounted either horizontally or vertically.





Technical Specifications & Features

12.3 inch Ai-calendar :

- Screen: 1920 X1280 IPS
- Brightness: 500 Nit
- TP: G+G Full Lamination
- DDR: 3GB
- Flash: 32GB storage
- TF card: TF card support
- Adaptor: 12V 2A

15.6 inch Ai-calendar :

- Screen: 1920 X1080 IPS
- Brightness: 300 Nit
- TP: G+G Full Lamination
- DDR: 3GB
- Flash: 32GB storage
- DC Slot: DC Slot x 2
- Adaptor: 12V 2A

23.8 inch Ai-calendar :

- Screen: 1920 X1080 IPS
- Brightness: 300 Nit
- TP: G+G Full Lamination
- DDR: 4GB
- Flash: 64GB storage
- DC Slot: DC Slot x 2
- Adaptor: 12V 3A

Connectivity: WiFi

Languages: Multiple Language Options

Full Function: WiFi+Calendar+Chores+Photo/Videos+Sync Calendars+ Categories+Meals Plan +Weather+Sleep Mode +Reminders

Member Plus: Email Import +5GB Free Cloud Album Storage (Plus for More Storage)

Software: in-house R&D Software AI-Calendar APP Supported by World Famous Cloud System

Accessories: Charger/Bracket/User Manual *1

Troubles shooting Guide

The device responds slowly or stutters

- Clean up storage: Delete unnecessary files, photos, or apps.
- Restart the device: Shut down and restart the device to release the memory.
- Check applications: Close unused background applications.
- Restore Factory Settings (only if necessary) : After backing up the data, select Restore factory Setting in the Settings.

Unable to play audio or video

- Check volume Settings: Confirm that the device is not silent and adjust the volume to an appropriate level.
- Check file format: Ensure that the file format is compatible with the format supported by the device.
- Restart the device: Try to shut down and restart the device.

The device automatically shuts down or restarts

- Check the temperature of the device: The device may automatically shut down due to over heat. Avoid to use it
- in high temperature environment.
- Update system firmware: Ensure that the device is running the latest system version.

Unable to update the system or application

- Check the network connection: Ensure that the device is properly connected to the network
- Check storage space: Ensure that the device has sufficient storage space for updates.
- Try manual update: Go to Setting check and perform system or application updates.

FCC Caution

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

① This device may not cause harmful interference, and ② this device must accept any interference received, including interference that may cause undesired operation.

Any Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Note:

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation, If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio / TV technician for help.

The device has been evaluated to meet general RF exposure requirement. The devicecan be used in portable exposure condition without restriction.

AI-Calendar

Thank you very much for choosing our product !
We truly appreciate your trust and support !

For any more assistance, please contact us via your
"Ai-calendar" Phone APP >> Help or Amazon Messaging.

Customer service email: